

Operating Policy

Public Comment

Pursuant to the Open Meetings Act (5 ILCS 120/2.06 (g)), the La Grange Public Library Board of Trustees hereby establishes the following policy to ensure that members of the public are allowed to present their views during the Public Comment section of any regular, special or committee meeting while permitting the La Grange Public Library Board of Trustees to conduct meetings in an efficient and effective manner.

The guidelines established by the La Grange Public Library governing Public Comment are as follows:

- Speakers shall sign in prior to the start of the meeting and the Board President or designee will recognize speakers in the order they signed in.
- The La Grange Public Library shall allow three (3) minutes per speaker for public comment during designated public comment periods; speakers may be allowed longer at the discretion of the Board President, which may be overridden by a majority of the Board. A maximum of thirty (30) minutes shall be allowed for public comment at each meeting. By majority vote of the Board, the Board may also allow additional time for public comment.
- Each speaker must maintain civility and adhere to the Library's Code of Conduct policy. The Board President may cut off or stop a speaker whose comments are repetitious or disruptive. No abusive language, unruly conduct or harassing commentary shall be tolerated or allowed and will be ruled out of order.
- Individuals who cannot attend due to disability or who require disability related accommodations to allow them to observe and/or participate are requested to contact the Library 24 hours in advance, if possible, to allow the Library to try to arrange reasonable accommodations.

Any person may be permitted to address the Board of Trustees at any time via mail at Board of Trustees, 10 W. Cossitt Ave, La Grange, IL 60525 or email at the trustee's Library email address, boardteam@lagrangelibrary.org.

Related Policies

- Code of Conduct
- Governance Policy