

1. Call to Order, Roll Call

Meeting called to order by Crewe at 7:05pm. The following trustees were present to establish a quorum.

Katie Allan: aye
Brecken Cutler: absent
Joyce Hagen-McIntosh: aye
Lisa Katzenberger: aye
Shannon Rischow: aye
Becky Spratford: aye
Elizabeth Crewe: aye

2. Introduction of Visitors/Public Comment

Public: Vickie Renick and Chantal Panozzo Opyd, Library Board of Trustees candidate

Staff: Jennifer Hovanec, Joanne Chávez Buchanan, Peter Van Kempen, Jada Keel, Eric Cho and Phil O'Reilly

3. Consent Agenda and Vote

Spratford motioned to approve consent agenda. Seconded by Rischow.

Roll Call Vote
Katie Allan: aye
Brecken Cutler: absent
Joyce Hagen-McIntosh: aye
Lisa Katzenberger: aye
Shannon Rischow: aye
Becky Spratford: aye
Elizabeth Crewe: aye

4. Current Business**A. Presentation from Social Services Team [Informational] – Staff Social Services Team**

- J. Keel and E. Cho have been doing their internship here at LGPL. They are first year students at Dominican University. They did research into the community to understand the social service's needs. LGPL provides a safe space where patrons feel at ease to get the information and resources needed. Other findings were demographics of household disparity in La Grange.
- J. Keel and E. Cho stated it was a privilege to work at LGPL.

B. FY 2023-24 Budget [Action] – Hovanec

- Hovanec, presented the proposed 2023-24 budget; general distribution of funds has remained the same across the four categories (personnel, services, capital outlay and other operating expenses)

- The library did not receive any questions from the public regarding the budget.

Spratford motioned to approve the FY2023-2024 Budget. Seconded by Rischow.

Roll Call Vote
Katie Allan: aye
Brecken Cutler: absent
Joyce Hagen-McIntosh: aye
Lisa Katzenberger: aye
Shannon Rischow: aye
Becky Spratford: aye
Elizabeth Crewe: aye

C. FY 2023-2024 Salary Scale [Action] - Hovanec

- Hovanec presented the FY 2023-2024 Salary Scale.
- This scale represents an adjustment of 2.65%. Also aged to \$13.00 minimum wage.

Spratford motioned to approve the adjusted FY 2023-2024 Salary Scale. Seconded by Rischow.

Roll Call Vote
Katie Allan: aye
Brecken Cutler: absent
Joyce Hagen-McIntosh: aye
Lisa Katzenberger: aye
Shannon Rischow: aye
Becky Spratford: aye
Elizabeth Crewe: aye

D. Review of Library Governance Policy [Action] - Allan

- Allan presented the Library Governance Policy.
- It has been three years since this policy has been updated. Items will be removed that are no longer applicable such as safety deposit box.
- The Policy Committee did a thorough review of the policy.

Hagan-McIntosh motioned to approve the Library Governance Policy with the discussed changes . Seconded by Crewe. All in favor.

E. Review of Public comment Policy (Action) - Allan

- Allan presented the Public Comment Policy.
- This policy has not been reviewed in a few years. Items will be removed that are no longer applicable.
- The Policy Committee did a thorough review of the policy.

Spratford motioned to approve the Public Comment Policy with the discussed changes. Seconded Katzenberger. All in favor.

F. Construction Update (informational) – Van Kempen

- P. Van Kempen presented an update on the construction.
- The transaction window is still backordered.
- We did a pre-inspection of the elevator.
- Will communicate that it will be a “pick-up” window not a “drive-thru”.

G. Trustee Committee Appointments (informational) – Crewe

- Crewe gave an overview and the requirements of each of the committees.

H. Trustee Orientation Guide (Informational) – Hagen-McIntosh

- Hagen-McIntosh presented the new Trustee Orientation Guide.
- New trustees will receive an onboarding packet which will include policies such as the Code of Ethics and duties and responsibilities of a trustee.

5. Committee Reports

A. Finance & Advocacy - Rischow

- i. None

B. FOL Liaison – Katzenberger

- i. Friends will hold their annual meeting this Saturday, April 29th.
- ii. Secretary Pat has resigned from her position. Will be recruiting new members.
- iii. Friends meet quarterly.

C. RAILS/ILA Liaison – Spratford

- i. At the ILA meeting spoke about paid internships for diverse candidates
- ii. The “Reaching Forward Conference” will be May 5, 2023, and a few library staff will be attending.
- iii. Rails elections are underway.

D. Policies & Services – Allan

- i. None

E. Village Liaison – Cutler

- i. None

6. Executive Director’s Report

- A. In the month of March, the Executive Director attended the Citizen Council of La Grange forum event, the La Grange Business Association meeting and the Summer Reading Planning Committee.
- B. The staff-in-service day was held March 31, 2023. The topics were Trauma Informed Care and Frontline Care. The strategic plan was discussed. The Leadership team will work with the Director to complete the strategic plan.
- C. The La Grange Pet Parade will be held Saturday, June 3, 2023. All are welcome to walk with the library.
- D. Hovanec would like to recognize and thank the staff for their hard work as today is National

Library Workers Day.

- E. The library was named "Best Libraries to visit with kids in Chicagoland" by the Chicago Parent.

7. Trustee Comments

- A. Crewe expressed her excitement that we created a after school space for the teens.
- B. Hagen-McIntosh thanked the new incoming trustees for attending this meeting.
- C. Crewe stated that the Teen Programming is to be commended this month as well.

8. Closed Session

- A. No closed session held

9. Adjournment at 8:45pm

Respectfully submitted by:

Joanne Chávez Buchanan, Business Manager