

1. Call to Order, Roll Call

Meeting called to order by Allan at 7:01pm. The following trustees were present to establish a quorum.

Katie Allan: aye
Brecken Cutler: aye
Joyce Hagen-McIntosh: aye
Lisa Katzenberger: aye
Shannon Rischow: aye
Becky Spratford: aye
Elizabeth Crewe: absent

2. Introduction of Visitors/Public Comment

Vickie Renick, Library Board of Trustees candidate (arrived 7:07pm)

3. Consent Agenda and Vote

Hagen-McIntosh motioned to approve consent agenda. Seconded by Katzenberger.

Roll Call Vote
Katie Allan: aye
Brecken Cutler: aye
Joyce Hagen-McIntosh: aye
Lisa Katzenberger: aye
Shannon Rischow: aye
Becky Spratford: aye
Elizabeth Crewe: absent

4. Current Business**A. March Board Meeting Date [Action] – Allan**

- Multiple board members will not be able to attend Tuesday, March 28 board meeting; propose moving the meeting up one week to Tuesday, March 21
- Katzenberger will be unavailable on March 21; all other board members are available
- March board meeting will be moved to Tuesday, March 21
- Spratford motioned to change the March Library Board Meeting date to Tuesday, March 21. Seconded by Katzenberger.

B. Salary Scale [Action] – Hovanec

- Pay grade 1 moving up to \$13 (by law)
- Proposed addition of Business Manager to salary scale in pay grade 7 (same grade as other managers); Business Manager would work with Executive Director to update HR processes and improve financial workflows; salary being offered is comparable to other libraries of

similar size/budget

- Jennifer suggests holding off on hiring an Assistant Director
- Spratford motioned to approve the addition of a Business Manager to the salary scale in pay grade 7. Seconded by Cutler.

Roll Call Vote

Katie Allan: aye

Brecken Cutler: aye

Joyce Hagen-McIntosh: aye

Lisa Katzenberger: aye

Shannon Rischow: aye

Becky Spratford: aye

Elizabeth Crewe: absent

C. Construction Update [Informational] – Eallonardo

- Transaction window is anticipated to arrive in late March, which means it will likely be well into April before the installation and accompanying work is substantially complete.
- Elevator inspector requires a formal decommissioning of dumbwaiter; TK Elevator will do the decommissioning work.
- We still have money left in the contingency budget for this project. Dan thinks we will come in well under budget for the project as a whole.

D. Board Member Roles [Informational] – Hagen-McIntosh

- Crewe will be meeting with board members and prepping them for next year's roles
- Rischow and Crewe will not be with us after this election; new trustees will be sworn in at May Board Meeting; committee assignments will follow
- Board members gave an overview of the tasks associated with their roles and how much time is dedicated to this monthly. This will be included in the new board member training materials Hagen-McIntosh is preparing.

E. Committee Reports

- Finance & Advocacy – Rischow
 - Finance & Advocacy Committee meeting will be held at 6:00pm on Tuesday, March 21 (before regular Board meeting) to review proposed FY 23-34 Library budget
- FOL Liaison – Katzenberger
 - Friends of the Library Board met February 23
 1. approved more funding requests from staff
 2. Annual FOL meeting being held in late April; will be at Milk Money Brewing or Mainstreet Liquors
- RAILS/ILA Liaison – Spratford
 - RAILS Deputy Director, Monica Harris becoming Executive Director of RAILS
 - Jennifer attended RAILS update today
 1. RAILS working on implementing their strategic plan steps (1 year in)
 2. Working on adding more opportunities for staff and board networking

3. Working on new website
4. New Executive Director is doing listening tour
5. Juanita Harrell hired as La Grange Park Public Library Executive Director: she also serves on RAILS Board
6. ILA: Trustee trainings: Jenn sent emails to all board members; one a month for three months
7. The trustee forum in May is a mock board meeting intended for trustees newly elected to boards
8. Portal for submissions to ILA conference is open until April 4
9. LACONI (offer networking and continuing education opportunities for library workers): hosting upcoming trustee banquet: May 19 in Oak Park; Allan is planning to attend.

- Policies & Services – Allan
 - Allan and Executive Director will meet to discuss policies and set up a Policies & Services Committee meeting
- Village Liaison – Cutler
 - The League of Women Voters is holding a District 204 candidate forum on March 13 and a District 102 candidate forum on March 15
 - The Citizens Council is holding a candidate forum for the La Grange Village Board, La Grange Public Library Board and Park District of La Grange Board on March 15 at La Grange Village Hall

5. Executive Director's Report

- Special commendation for all staff for keeping the Library running during the time without a director; Hovanec is very proud of the staff's work

6. Trustee Comments

- Spratford asked if other groups are asking to use Dierkes Room during Board Meeting time and whether we should return to Board Room;
 - i. at this point, we have not denied another group; will consider returning to Board Room

7. Closed Session

- No closed session held

8. Adjournment at 8:19pm

Respectfully submitted by:
Arcadia McCauley, Marketing & Public Relations Manager