

1. Call to Order, Roll Call

Meeting called to order by Crewe at 7:02pm. The following trustees were present to establish a quorum.

Katie Allan: aye
Brecken Cutler: aye
Joyce Hagen-McIntosh: aye
Lisa Katzenberger: aye
Shannon Rischow: aye
Becky Spratford: aye
Elizabeth Crewe: aye

2. Introduction of Visitors/Public Comment

Jennifer Hovanec, incoming Executive Director of La Grange Public Library

3. Consent Agenda and Vote

Spratford motioned to approve consent agenda. Seconded by Allan.

Roll Call Vote
Katie Allan: aye
Brecken Cutler: aye
Joyce Hagen-McIntosh: aye
Lisa Katzenberger: aye
Shannon Rischow: aye
Becky Spratford: aye
Elizabeth Crewe: aye

4. Current Business**A. Per Capita Grant [Action] – Van Kempen**

- a. Per capita grant application included in packet; no real changes other than we are almost complete with having a strategic plan in place
- b. Allan motioned to approve the per capita grant application. Seconded by Spratford.
- c. All in favor. None opposed.

B. Drive-Through Window [Discussion] – Van Kempen

- a. An additional layer of unknown wall material was discovered when crews were working on the dumbwaiter wall; changes measurements and means additional construction work is needed.
- b. Solution will be removing cinder block wall, but some of \$30,000 contingency funds will need to be used to pay for additional work; estimate of about \$2,000

- c. Shouldn't change timeline of project: the wall should still be finished before the window arrives.
- d. Project manager from construction company leaving, so we are getting a new project manager

C. Trustee Training [Discussion] - Hagen-McIntosh

- a. Board members suggested ideas to include for new trustee training; Hagen-McIntosh compiling list of topics and resources to help incoming board members
- b. Illinois Library Association will be doing trustee trainings in March, April & May; geared towards new incoming trustees

D. Committee Reports

- a. Finance & Advocacy - Rischow
 - Levy passed
 - Talking about FY 2023-24 budget soon; will be presented in March board meeting
- b. FOL Liaison - Katzenberger
 - January meeting rescheduled to February; will consider staff funding requests
 - Book sale going well
 - Annual meeting plans coming soon
- c. RAILS/ILA Liaison - Spratford
 - Info from Secretary of State included in the board packet; had been soliciting information from libraries
 - Legislative Meet Ups are changing: focusing on how there are so many new legislators,
 - 1. One virtual meeting for all new legislators, then an additional event for staff and trustees: how to do advocacy with your legislator
 - RAILS holding board election
- d. Policies & Services - Allan
 - No update
- e. Village Liaison - Cutler
 - Cook County Clerk website: some school board races are contested; make sure to do candidate research
 - 1. League of Women Voters will hold a candidate forum in February
 - April 4 is election for local boards (library board too)
 - Quarry Litigation: ruling expected to come in early March

5. Executive Director's Report

- Highlight:
 - i. Named one of America's Star Libraries by Library Journal; will be included in 2022 Annual Report
 - ii. Received a \$25,000 Illinois State Library grant; being used to create an OverDrive (digital) Lucky Day Collection

- iii. La Grange Holiday Walk balloon program at Library was very successful
- iv. Collection HQ Diversity Audit Info: trustees had questions on what categories were included and what report means for the future; needs additional information from staff

6. Trustee Comments

- Rischow: Can we move March meeting a week early (to March 21) to avoid conflicts with local school spring breaks?
 - i. General consensus of yes; change will be added to February meeting for vote/approval
- Cutler: board would like to thank Access Services staff, Sue, Mary and Caryn for their swift and appropriate response to the unruly customer in the library last week; thank you to Peter as well
 - i. Patron who was assaulted came back and brought in donuts for Access Services staff
- Spratford: Welcome to Jenn on her first day tomorrow (1/25)
 - i. Board and staff are invited to come to welcome reception tomorrow

7. Closed Session

- No closed session held

8. Adjournment at 8:02pm

Respectfully submitted by:
Arcadia McCauley, Marketing & Public Relations Manager