

## Request for Teacher Card

I would like to request a Teacher Card from (circle one):

La Grange Public Library

Hodgkins Public Library

La Grange Park Public Library

I have read the Teacher Card brochure and understand the rules and procedures. I understand that materials and electronic resources are for school use only. All materials I check out on this card will be used to directly benefit the students in my school. This card is for use at La Grange Public Library, Hodgkins Public Library, or La Grange Park Public Library.

Name:

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Email:

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Birthdate:

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School:

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Phone (Home/Cell):

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Signature:

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Date:



**La Grange Public Library**

10 W. Cossitt Ave.

La Grange, Illinois 60525 | (708) 215-3200

[www.lagrangelibrary.org](http://www.lagrangelibrary.org)

## ► Which library serves my school?

- **Cossitt School**
- **Congress Park School**
- **Gurrie Middle School**
- **Seventh Avenue School**
- **Spring Avenue School**



La Grange  
**Public  
Library**

La Grange Public Library  
10 West Cossitt Avenue  
La Grange, IL 60525  
Phone: 708-215-3200  
[www.lagrangelibrary.org](http://www.lagrangelibrary.org)

*Public Services Coordinator*  
Laura Goldsborough 708-215-3214  
[laura@lagrangelibrary.org](mailto:laura@lagrangelibrary.org)

*Access Services Manager*  
Rebecca Bartlett 708-215-3206  
[rebecca@lagrangelibrary.org](mailto:rebecca@lagrangelibrary.org)

- **Barnsdale Road School**
- **Forest Road School**
- **Ogden Avenue School**



La Grange Park Public Library District  
555 N La Grange Road  
La Grange Park, IL 60526  
Phone: 708-352-0100  
[www.lplibrary.org](http://www.lplibrary.org)

*Head of Children's Services*  
Rose Hopkins-LaRocco 708-352-0100  
[rose@lplibrary.org](mailto:rose@lplibrary.org)

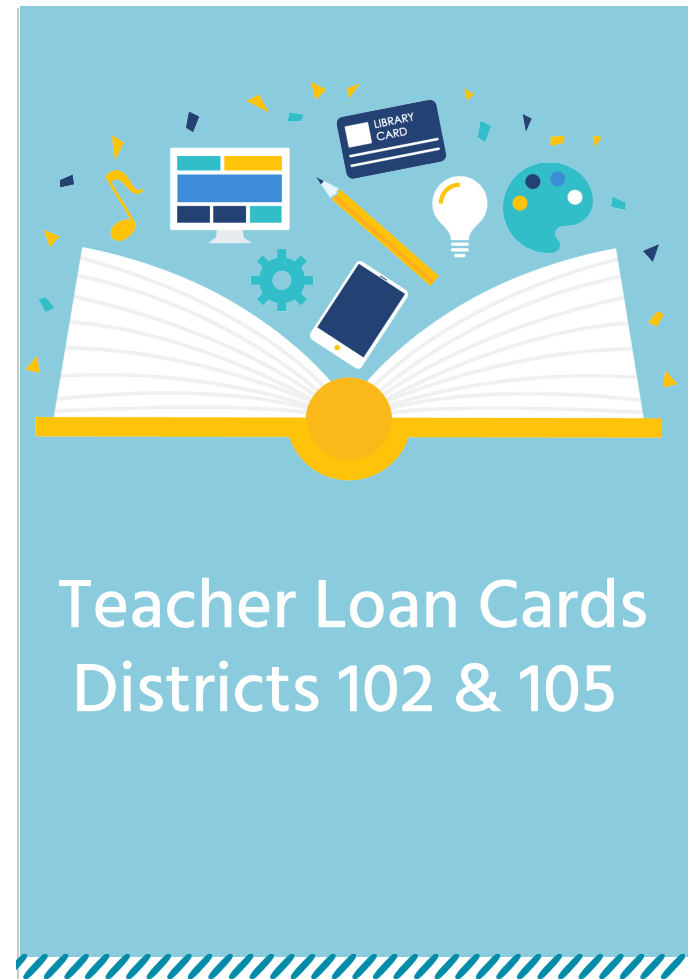
*Circulation Coordinator*  
Brittany Smith 708-352-0100  
[brittany@lplibrary.org](mailto:brittany@lplibrary.org)

- **Hodgkins School**
- **Ideal School**



Hodgkins Public Library District  
6500 Wenz Avenue  
Hodgkins, IL 60525  
Phone: 708-579-1844  
[www.hodgkinslibrary.org](http://www.hodgkinslibrary.org)

*Youth Services Librarian*  
Katie Murphy 708-579-1844  
[kmurphy@hodgkinslibrary.org](mailto:kmurphy@hodgkinslibrary.org)



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## What are Teacher Cards?

- ▶ A Teacher Card will allow you to check out materials which can be used to directly benefit your students and classroom. This card is NOT meant to be used as a personal library card. The materials and electronic resources are for in-class use only.
  - ▶ Teacher Cards are thanks to an agreement between the libraries and local school districts.
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### Benefits of having a Teacher Card

- You don't have to use your personal public library card for materials you need for the classroom.
- We can supplement your instructional materials with items that you may not have access to through your school's library media center.
- The library can order multiple copies of a single title for classroom use.
- You'll not only have access to the library's print and physical collections, but you'll have access to your public library's digital collections, including e-books and audio books, magazines and databases. Some libraries even have a Library of Things!
- Materials will be checked out for 3 weeks. Items can be renewed if there has not been a hold placed on them by another library customer.
- Teacher Cards are valid for one school year, and you will need to reapply each year.
- Teacher Cards may also be used for interlibrary loan materials. Interlibrary loan materials will be checked out according to the loan rule established by the lending library; this may be less than 3 weeks. Interlibrary loan material will be delivered to the public library where you received your card.
- Please do not allow library materials to be removed from the classroom. This includes not allowing materials to be taken home by students.

### How do I apply for a Teacher Card?

- ★ Let your administrator know that you'd like a card. They'll add you to the list of eligible staff which will be shared with the public library.
  - ★ Fill out the back portion of this brochure and take it to the public library that services your school.
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