

**Friends of the Library  
By-Laws  
Adopted: April 5, 2013**

**Article I**

**Name**

Friends of the Library of La Grange, Illinois. Hereafter referred to as FOL.

**Article II**

**Purpose**

The Friends of the Library will help to ensure that the La Grange Public Library remains a vital and dynamic institution, dedicated to serving our community. To this end, we will:

- encourage a greater public interest in and use of the La Grange Public Library, and
- stimulate gifts to the La Grange Public Library.

If human and financial resources are available, we will also:

- acquaint the public with the functions, resources, facilities, and needs of the La Grange Public Library, and
- promote the La Grange Public Library as a community center for cultural activities.

**Article III**

**Membership**

Membership in this organization shall be open to individuals in agreement with its purposes and who have submitted a membership application and dues for the fiscal year in which the dues are received.

Membership categories will be established by the board but all members are entitled to one vote at any general membership meeting.

All library staff are automatically members, are not required to submit dues but do not have a vote at the meetings.

**Article IV**

**Governing Body**

The affairs of the organizations shall be managed by its Executive Board (EB). Here in after referred to as the Executive Board. The executive board shall be comprised of a President, Vice President, Secretary and Treasurer; up to three members of the FOL; and, as ex-officio members, a library board member and the library staff liaison.

**Article V**

**Election of Officers.**

Section 1. All officers shall be nominated and elected at the annual meeting from a slate presented by the Nominating Committee and/or by nominations from the floor and shall serve without compensation. The term of officers so elected shall begin with the annual meeting and continue for a period of one year, or until their successors are chosen.

Section 42. A vacancy in any office shall be filled for the remained of the term through appointment by the Executive Board. All officers and committee chairs shall deliver to their successors, immediately upon relinquishing office, all records, correspondence and other properties belongs to the FOL.

**Article VI  
Funds and Liability**

Section 1. Activities of the Friends shall be self-supporting. All funds accrued by the FOL shall be deposited to the account of the FOL and shall be disbursed by the Treasurer of the FOL as authorized by the EB, to be used for the purposes of the Library.

Section 2. The FOL shall maintain a fiscal calendar of January 1 to December 31.

Section 3. No personal liability shall in any event be attached to any member of the FOL in connection with any of its undertakings.

Section 4. In the event of the dissolution of the FOL, all funds shall be disbursed to the La Grange Public Library.

**Article VII  
Meetings**

Section 1. The FOL will meet annually on a date set by the EB to elect officers, review plans for the year, and conduct any other business necessary.

Section 2. Regular meetings shall be held whenever schedule by the President or other duly constituted authority of the FOL.

Section 3. A special meeting of the FOL may be called at any time by the President or by two members of the EB.

Section 4. A written record of all meetings of the EB and FOL shall be maintained by the Secretary.

**Article VIII  
Committees**

The EB may authorize committees consistent with the purposes and resources of the FOL.

**Article IX  
Amendments**

Amendments to the by-laws may be made at any meeting of the FOL by a two thirds vote of those present. Notification of the proposed amendments will be available to the public in advance.