



**MINUTES OF THE LA GRANGE PUBLIC LIBRARY
BOARD OF TRUSTEES REGULAR MEETING**

November 16, 2021

PRESENT: Katie Allan, Elizabeth Crewe, Brecken Cutler, Joyce Hagen-McIntosh, Tom Jandris, Shannon Rischow, Becky Spratford

ABSENT:

VISITORS:

STAFF PRESENT: Charity Gallardo, Peter Van Kempen

Meeting called to order by Hagen-McIntosh at 7 pm.

Approval of Agenda.

A motion was made by Rischow to approve the agenda.

Seconded by Jandris.

All in favor

MOTION PASSED

PUBLIC COMMENTS ON THE AGENDA:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS

Serving Our Public Standards for Illinois Public Libraries: Chapter 1-3 Review: The Trustees reviewed and discussed the materials.

2021 Levy Presentation: Resolution No. 11.16-A-2021

Rischow motioned to approve Resolution No. 11.16-A-2021 for the 2021 tax levy.

Seconded by Spratford.

ROLL CALL VOTE

Allan: aye.

Crewe: aye.

Cutler: aye.

Jandris: aye.

Rischow: aye.

Spratford: aye.

Hagen-McIntosh: aye.

MOTION PASSED

Acceptance of Art and Memorabilia Donation.

Spratford motioned for the Board to accept the donation of the watercolor rendering of the original Library building, as well as a mounted doorknob from the original building.

Seconded by Jandris.

Transfer of Excess Funds to Special Building Fund.

Rischow motioned to approve transferring \$130,890 to the Special Building Fund.

Seconded by Cutler.

ROLL CALL VOTE

Allan: aye.

Crewe: aye.

Cutler: aye.

Jandris: aye.

Rischow: aye.

Spratford: aye.

Hagen-McIntosh: aye.

MOTION PASSED

Committee Reports

Finance & Advocacy: No report.

FOL Liaison: The Friends of the Library will meet the second week in December and review grant funding requests from the Library.

RAILS/ILA Liaison: Spratford is running for a position on the ILA board. RAILS is working on strategic planning and holding focus groups and town halls. The finance manager at RAILS is retiring. Spratford is speaking at the Heartland continuing education day and is interested in RAILS offering something similar.

Policies & Services: A meeting is being scheduled for December.

Village Liaison: The ordinance relating to the theater is anticipated to be considered for approval at the 12/13 Village meeting. School District 204 has been having lots of public comment at recent board meetings and has a great FAQ on current events on their website. The District is holding vaccination clinics for youth. Their Director of Equity & Belonging Dr. Rowe is hosting a monthly community circle event over Zoom (next one is December 16 12-1pm), and a Sankofa Community Connections event December 10 from 7:30-8:30am. The Park District has a survey about their new 10-year master plan online for public comment.

Executive Director's Report: Gallardo shared that a revised drive up proposal was sent to Village Community Development Director Charity Jones for review on November 3; they will seek input on the traffic flow from KLOA. Applications for the vacant Public Services Librarian position are being reviewed and initial screenings should be scheduled soon. Gallardo hopes to post a part-time position that would handle the financial/accounting duties portion of the Business Manager role in the coming weeks. Crewe and Spratford expressed appreciation for the detailed statistics in Digital Service Manager Chuck Johnson's report. Hagen-McIntosh inquired about the current recognition process for milestone employment anniversaries and Gallardo explained the Organizational Health team is still working to make sure folks are acknowledged in a way that's meaningful to them while

adapting to pandemic conditions that limit more ideal practices involving gatherings and food. This year's group was recognized as part of the in-service training day on October 29. Rischow inquired about a holiday party this year and Gallardo explained the Organizational Health team is planning something smaller for employees this year since not everyone is comfortable with a larger gathering that would include families and trustees and their families.

Hagen-McIntosh motioned to approve the Omnibus Agenda including the Minutes of Regular Board Meeting on October 19, 2021; Minutes of Closed Session Meetings on September 21, 2021 and October 19, 2021; the Operating Warrant, November 16, 2021; and the 2022 Board Meeting Dates.

Seconded by Spratford.

ROLL CALL VOTE

Allan: aye.

Crewe: aye.

Cutler: aye.

Jandris: aye.

Rischow: aye.

Spratford: aye.

Hagen-McIntosh: aye.

MOTION PASSED

PUBLIC COMMENTS REGARDING MATTERS NOT ON THE AGENDA: None

TRUSTEE COMMENTS: None.

ADJOURNMENT: Hagen-McIntosh adjourned the meeting at 7:51 pm.

Submitted by:

Charity Gallardo, Executive Director

Elizabeth Crewe, Board Secretary